

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING
DECEMBER 12, 2022 @ 7:00PM**

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The Regular Monthly Meeting of the Tyrone Borough Council was held on Monday, December 12, 2022 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Ardean Latchford gave the Invocation and Mayor Latchford led the group in the Pledge of the Allegiance.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council members David Snyder, Robert Dollar, Rob Poust, William Wiser and Mayor Latchford. Absent: Council members Charlie Mills, Sarah Hunter and Ken Patterson.

Also, present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Sewer Superintendent Jason Harris; Highway Superintendent Jim Bywater; Code Enforcement Officer Marvin Frazell; Consulting Engineer Steve Siegfried; Chief of Police Jessica Walk and Administrative Assistant Kimberly Gurekovich.

PUBLIC COMMENT:

Jen Powell, Tyrone-Snyder Public Library

Jen Powell, Director of Tyrone-Snyder Library, was present at the meeting to advise the Library will be holding their first of several Community Conversations regarding mental health. The Library is holding this in conjunction with the Tyrone Area School District. The Library has also hired a part-time employee who will planning more kids programs in the future.

There was no further public comment.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the November 14, 2022 Council meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending November 30, 2022, be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER’S MONTHLY REPORT

Request for Appraisal of Former Lincoln School Site

Borough Manager Latchford requested permission to seek an appraisal for this property. It was last appraised in 2011 for \$65,000. Council gave their consensus for Mr. Latchford to obtain an appraisal on this property.

First Responder’s Park

Council was in receipt of a proposal for a monument for the First Responder’s Park. Council was in agreement with this proposed monument. Council also wishes for the wall surrounding the First Responder’s Park match the wall that surrounds City Hotel Park. Council also requested the Borough Manager to get quotes for both red-stamped concrete and plain concrete for the park. Borough Manager Latchford requested permission to get some type of cover made for the center of City Hotel Park since the Community Christmas tree has a permanent spot there.

Fire Marshall Vacancy

Council was in receipt of two letters of interest for the position of Fire Marshall. Current EMA Director Jay Young and Blazing Arrow Hook and Ladder Firefighter William McElwain. Council was given ballots to vote. Borough Manager Latchford read the qualifications from the Borough’s Home Rule Charter. It was noted that Mr. Young had met all qualifications where as Mr. McElwain needed to obtain a certification. The ballots were collected and counted by the Borough Manager and Solicitor. Mr. Young received 4 votes and Mr. McElwain received 1 vote. It was moved and seconded that Council appoint Mr. Jay Young as the Borough’s new Fire Marshall. Council unanimously approved said motion.

Miscellaneous:

- Council was provided a list of 2023 Council meetings, these will be advertised in *The Daily Herald*.
- Christmas Tree Pickup – January 9 and 10, 2023
- Reservoir Park Reservations – January 13, 2023

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SOLICITOR’S RERORT: The Solicitor had the following to report:

Ordinance No. 1463 - 2023 Budget

It was moved and seconded that Council approve Ordinance No. 1463, adopting the 2023 Budget. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, A Home Rule Municipality Adopting the 2023 Final Budget Appropriating Specific Sums Estimated to Be Required For the Specific Purposes of the Municipal Government Hereinafter Set Forth During the Year, 2023.”

Council unanimously approved said motion.

Ordinance No. 1464 – 2023 Compensation

It was moved and seconded that Council approve Ordinance No. 1464, adopting the 2023 Budget. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, A Home Rule Municipality, Establishing the Compensation of Borough Officials and Employees for 2023; And Establishing An Effective Date”

Council unanimously approved said motion.

Ordinance No. 1465 – 2023 Taxes, Fines, Fees, Etc.

It was moved and seconded that Council approve Ordinance No. 1465, Adopting Taxes, Fines and Fees for 2023. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, a Home Rule Municipality, Establishing and/or Setting Rates for Various Taxes, Fines Fees, Permits, Licenses and/or Other Charges Imposed By the Borough of Tyrone for 2023; and Establishing an Effective Date.”

Council unanimously approved said motion.

Resolution No. 2022-11 – Reappoint Tyrone Zoning Hearing Board

It was moved and seconded that Council approve Resolution No. 2022-11 reappointing Aaron Craig to the Tyrone Zoning Hearing Board for a three-year term. Council unanimously approved said motion.

CONSULTING ENGINEER: Council was in receipt of Rettew’s Engineering Report.

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CODE ENFORCEMENT: Council was in receipt of Mr. Frazell’s monthly report.

POLICE DEPARTMENT: Council was in receipt of Chief Walk’s monthly report.

SEWER DEPARTMENT: Council was in receipt of Mr. Harris’s monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft’s monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater’s monthly report.

MISCELLANEOUS:

Mayor Latchford advised of the Park and Rec’s recent Parking Meter decorating contest held in the Borough. Over 40 meters were registered to decorate, and over 1,300 votes were received by email. First place was the American Eagle Paper Mill with a cup of cocoa, cookies and presents; second place was Starlight Twirlers with Santa’s Workshop and third place was Caterpillar Daycare with the Gingerbread House. Mayor thanked all involved for their participation.

The Meeting Adjourned at 7:35pm.

Respectfully Submitted,

Ardean C. Latchford/kdg
Borough Manager