

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING
DECEMBER 13, 2021 @ 7:00PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, December 13, 2021 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Ken Patterson, Bible Baptist Church gave the Invocation and Mayor Latchford led the group in the Pledge of Allegiance.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Tammy Wills, David Snyder, Ken Patterson, Robert Dollar and Mayor Latchford. Absent: Council members Sarah Jane Miller and William Wiser. Also, present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Chief of Police Jessica Walk; Sewer Superintendent Jason Harris; Water Superintendent Mike Ashcroft; Highway Superintendent Jim Bywater; Code Enforcement Officer Marvin Frazell; Consulting Engineer Kevin Nester; and Administrative Assistant Kimberly Gurekovich.

EXECUTIVE SESSION: Mayor Latchford announced that Council held an Executive Session prior to the meeting to discuss personnel.

PUBLIC COMMENT:

Jay Young, EMA Director

Mr. Young requested the Borough establish a line item for fire apparatus in the Borough's future budgets. He stated the fire company's apparatus is aging and the replacement costs are increasing.

Mr. Young also requested that the Borough Manager and Mayor meet with the Fire Chiefs once per month.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the November 8, 2021 Regular Council Meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending November 30, 2021, be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER’S MONTHLY REPORT

Discussion of 980 Pennsylvania Avenue as a Greenspace for First Responder’s Memorial

The Borough is in the process of closing on the property located at the corner of 10th Street and PA Avenue. This property is currently vacant. In recent discussions with the Mayor, we thought this would be a great location for a Memorial for First Responders. Council was in agreement for the Borough Manager to move forward with obtaining plans and pricing.

Allowing Ducks in the Borough

Mayor Latchford had previously asked Council to consider allowing ducks in the Borough. Council was in agreement to this however will only permit ducks or chickens and not both. It was the consensus of Council to request the Borough Solicitor prepare an Ordinance for the January meeting.

Discussion of Food Trucks on Borough Streets

The Borough has recently had numerous requests for setting up food trucks within Borough limits. With the increasing popularity of food trucks, the Borough feels the need to bring this to Council’s attention for discussion. While staff is not opposed to this activity, we do feel if Council agrees, there should be some guidelines. After some discussion by Council, some of the suggestions were trucks would have to be self sufficient and not need any Borough utilities; Council Member Snyder suggested they be at metered spaces and should pay for the spot; Borough Manager Latchford felt they should not be on W. 10th Street; and should establish days and times for the trucks to operate and the services windows should be toward the sidewalk, not the street. Council tabled any decision on this until the January 10 meeting.

Proposed Meetings for 2022

Council was provided a list of proposed 2022 Council meetings. Council was also advised of the reorganization meeting on Monday, January 3, 2022 @ 7pm. Newly elected and re-elected Council members will be sworn in and take their Council seats at this meeting. Council will then vote on a Vice-President of Council; set the time, date and place for Council meetings; and appoint a newspaper for general circulation for official Borough notices.

Council will also hold their regular Council meeting on January 10, 2022 @ 7pm.

Miscellaneous

- Christmas Tree pickup – January 4-7
- Reservoir Park Reservations - January 14, 2022

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SOLICITOR’S RERORT: The Solicitor had the following to report:

Ordinance No. 1455 - 2022 Compensation

It was moved and seconded that Council approve Ordinance No. 1455, adopting the 2022 Compensation Budget. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, A Home Rule Municipality, Establishing the Compensation of Borough Officials and Employees for 2022; And Establishing An Effective Date”

Council unanimously approved said motion.

Ordinance No. 1456 – 2022 Taxes, Fines, Fees, Etc.

It was moved and seconded that Council approve Ordinance No. 1456, Adopting Taxes, Fines and Fees for 2022. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, a Home Rule Municipality, Establishing and/or Setting Rates for Various Taxes, Fines Fees, Permits, Licenses and/or Other Charges Imposed By the Borough of Tyrone for 2022; and Establishing an Effective Date.”

Council unanimously approved said motion.

Ordinance No. 1457 – 2022 Budget

It was moved and seconded that Council approve Ordinance No. 1457 adopting the 2022 Budget. The Ordinance is outlined below:

“An Ordinance of the Borough of Tyrone, A Home Rule Municipality Adopting the 2022 Final Budget Appropriating Specific Sums Estimated To Be Required For the Specific Purposes of the Municipal Government Hereinafter Set Forth During the Year, 2022.”

Resolution No. 2021-10 – Reappoint Tyrone Borough Authority Member

It was moved and seconded that Council approve Resolution No. 2021-10 reappointing Jay Young to the Tyrone Borough Authority for a five-year term. Council unanimously approved said motion.

Resolution No. 2021-11 – Appointment to Zoning Hearing Board

It was moved and seconded that Council approve Resolution No. 2021-11 appointing Ann Sellers to the Zoning Hearing Board for a three-year term. Council unanimously approved said

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motion.

CONSULTING ENGINEER: Mr. Nester's report was received by Borough Council.

CODE ENFORCEMENT: Council was in receipt of Mr. Frazell's report.

Hiller Subdivision-353 Hiller Lane

The Borough was in receipt of a request for a subdivision approval for Mr. Scott Hiller of 353 Hiller Lane. Mr. Hiller is proposing to subdivide his property designated as Blair County Tax Parcel 20.06-13-01 and create a 4.00-acre parcel (Proposed Lot 2) to encompass the existing single-family residential structure and associated on-lot septic system and well located on the 76.839-acre tract. The property is located at 353 Hiller Lane in Tyrone Borough, Blair County.

Proposed Lot 2 (4.00-acres) is accessed via "Hiller Lane" which is a partially shared private driveway with a 50' width where adjacent to and shared by Tax Parcel 22.06-13.10 (Lands of Whitby). A 30' wide access right-of-way is being created over existing Hiller Lane through the residual tract (Residual Lot 1) to provide perpetual access and maintenance of the driveway. Hiller Lane leads from Reservoir Park Drive which is a public road maintained by Tyrone Borough.

Residual Lot 1 (72.839-acres) is unimproved and wooded with public road frontage along Oak Street Extension (T-404).

The FEMA-designated floodplain is shown on Residual Lot 1 per the Flood Insurance Rate Map for Tyrone Borough. Effective date: May 2, 2018. This project is a no-build subdivision and required Council approval.

It was moved and seconded that Council approve said Subdivision. Council unanimously approved said motion.

POLICE DEPARTMENT: Chief Walk had the following for Borough Council:

Council was in receipt of a resignation from part time police officer Nicholas Starr. It was moved and seconded that Council accept this resignation. Council unanimously approved said motion.

SEWER DEPARTMENT: Council was in receipt of Mr. Harris's monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft's monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's report

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MISCELLANEOUS:

- Council Member Patterson inquired as to the condition of the road at W 11th and PA Avenue. Mr. Latchford advised this was caused by truck traffic and that PennDOT had fixed it before. The Borough will contact PennDOT again regarding this road.

The Meeting Adjourned at 8:00pm.

Respectfully Submitted,

Ardean C. Latchford/kdg
Borough Manager