

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING  
FEBRUARY 8, 2021 @ 7:00PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, February 8, 2021 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Eric Shaffer, Church of the Good Shepherd gave the Invocation and Mayor Latchford led the group in the Pledge of Allegiance. Mayor Latchford offered his condolences to Council member Sarah Jane Miller on the recent loss of her husband.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Charlie Mills, Ken Patterson, David Snyder, Tammy Wills, William Wisner and Mayor Latchford. Absent: Council Member Sarah Jane Miller. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Interim Police Chief Jessica Walk; Sewer Superintendent Jason Harris; Water Superintendent Mike Ashcroft; Highway Superintendent Jim Bywater; Code Enforcement Officer Marvin Frazell; Consulting Engineer Kevin Nester; and Administrative Assistant Kimberly Gurekovich.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MINUTES**

It was moved and seconded the January 11, 2021 Minutes of the Regular Council Meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending January 31, 2021 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER'S MONTHLY REPORT**

**Caterpillar Daycare – Parking Request**

The Borough is in receipt of a request from Caterpillar Daycare to move their current Borough approved parking space from 10<sup>th</sup> Street to the Municipal parking lot. They would like 2 spaces in the Municipal lot at the corner of Alley F & Herald Street drop off and pickups. With new business activity downtown, the daycare is finding themselves in a dangerous situation with people dropping off and picking up daycare children on

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10<sup>th</sup> Street. It was moved and seconded that Council approve 2 parking spaces in the Municipal Lot for Caterpillar Daycare pickup and drop off. Council unanimously approved said motion. Solicitor Stants will review the Ordinance and making any necessary changes.

**Penn Forest Products – Contract Extension for Forestry Services**

Council was in receipt of a contract for Forestry services from Penn Forest Products. The Borough contracted with Penn Forest Products for management of the Borough's watershed property in 2015. The Borough is pleased with their management of the Borough's watershed property. This new agreement is for a 10-year period. It was moved and seconded that Council approve said motion. Council unanimously approved said motion.

**Request For Hoopsfest – July 17, 2021**

The Borough is in receipt of a request from Jim Kilmartin to hold Hoopsfest in Tyrone on July 17, 2021. It was moved and seconded that Council permit Hoopsfest, pending any pandemic restrictions. Council unanimously approved said motion.

**Request for Appraisal - 980 Pennsylvania Avenue**

Council was in receipt of information regarding the possible purchase of 980 Pennsylvania Avenue. The current owner, Mr. William Loner, has recently passed away and this lot is now for sale. It was moved and seconded that Council approve moving forward with an appraisal and possible purchase of this property. It was noted the future of this parcel would be for potential green space. Council unanimously approved said motion.

**Request for Appraisal/Sale of Borough Owned Property**

The Borough owns a parcel of ground (approx. 41' X 20') located at 1107 Bald Eagle Avenue. This property is of no use to the Borough and we would like to sell it. It was moved and seconded that Council approve moving forward with an appraisal and sale of this parcel. Council unanimously approved said motion. It was noted the Borough requires the Buyer to incur the cost of the appraisal. Council unanimously approved said motion.

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**Insurance Renewals**

The Borough has received the annual insurance renewals for the period covering March 14, 2021 thru March 14, 2022. Overall, the Borough will realize a net increase of \$1,489. It was moved and seconded that Council approve the insurance renewals. Council unanimously approved said motion.

**Sale of 1997 Ford F700 Dump Truck**

The Borough accepted bids for the sale of a 1997 F700 Dump Truck. Two bids were received and are listed as follows:

Duey Paving, LLC	\$ 4,160
Rex Yeager	\$ 3,000

We recommend award to the high bidder, Duey Paving, LLC at their bid amount of \$4,160. It was moved and seconded that Council award the sale of the 1997 Ford F700 to the high bidder, Duey Paving, LLC. A roll call vote was taken. Ayes: Council members Dollar, Mills, Wisner, Wills, Snyder and Mayor Latchford. Council member Patterson abstained from voting.

**Miscellaneous:**

- The Borough is in receipt of a Certificate from the Census Bureau recognizing their efforts during the 2020 Census process.
- Burgmeier Hauling's Spring Cleanup is scheduled for April 6, 7 and 8.

**SOLICITOR'S RERORT:** The Solicitor had the following to report:

**Resolution No. 2021-02 – Appointment to Zoning Hearing Board**

Mrs. Judy Duey did not wish to retain her seat on the Zoning Hearing Board. The Borough advertised for interested persons to submit a letter of interest. The Borough received one letter from Mrs. Wendy Grot. It was moved and seconded that Council appoint Wendy Grot as the newest member of the Zoning Hearing Board. Mrs. Grot's term is for 3 years. Council unanimously approved said motion.

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**Ordinance No. 1447 – Amending the 2021 Compensation Ordinance**

It was moved and seconded that Council approve Ordinance No. 1447, amending the wage ordinance to include full time accounts payable and a part time police secretary. Council unanimously approved said motion.

**CONSULTING ENGINEER:** Mr. Nester had the following items for Council's approval:

**Application for Payment #2 - Water Treatment Plant Filter Rehab Project**

Council was in receipt of Application for Payment No. 2 in the amount of \$52,837.53. This payment application has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve Payment No. 2 in the amount of \$52,837.53. Council unanimously approved said motion.

**Application for Payment #5 of Contract 1– Waterline Replacement Project**

Council was in receipt of Application for Payment No. 5 in the amount of \$244,293.45. This payment application has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve Payment No. 5 in the amount of \$244,297.45. Council unanimously approved said motion.

**Application for Payment No. 3 – Pedestrian Bridge**

Council was in receipt of Application for Payment No. 3 in the amount of \$35,704.60 for the 9<sup>th</sup> Street Pedestrian Bridge. This payment application has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve Payment No. 3 Council unanimously approved said motion.

**Hutchinson Run – Sewer Relocation**

The Borough has sent out easement agreements to the affected parties and still have one outstanding from VS Tyrone LLC. The Engineer suggested the Borough will need to look into taking this by eminent domain. It was moved and seconded that Council approve this legal action and directed the Solicitor to prepare such documents. Council unanimously approved said motion.

**Amendment to Engineering Agreement – Evaluate Solids Disposal**

Council was presented with an estimate for GHD to provide evaluation services for disposal of the Borough's solid waste. It was noted this year's contract for disposal of

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the Borough's waste has doubled. GHD's evaluation will include an energy audit at the Wastewater Treatment Plant as well as other options for disposal of solids. It was moved and seconded that Council approve this amendment to the Engineering Agreement at a cost not to exceed \$20,000. Council unanimously approved said motion.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell's report.

**POLICE DEPARTMENT:** Council was in receipt of Interim Chief Walk's report.

It was moved and seconded that Borough Council appoint two part-time officers, Derik Reed and Nicholas Starr, contingent upon completion of successful background checks. Council unanimously approved said motion.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Harris's monthly report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Ashcroft's monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater's report.

The Meeting Adjourned at 7:40pm.

Respectfully Submitted,

Ardean C. Latchford/kdg  
Borough Manager