

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**MARCH 9, 2020 @ 7:00PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, March 9, 2020 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Latchford led the group in the Pledge of Allegiance and Pastor Tina Hawkins, Wesley United Methodist Church, gave the Invocation.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Sarah Jane Miller, David Snyder, Ken Patterson, Robert Dollar, Charlie Mills, William Wisner and Mayor Latchford. Absent: Council member Terry Richardson. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Police Chief John Romeo; Sewer Superintendent Jason Harris; Water Superintendent Mike Ashcroft; Finance Director Shannon Wilson; Consulting Engineer Kevin Nester; and EMA Director Jay Young.

**PUBLIC COMMENT:**

**Nick Vasbinder, 821 Park Avenue**

Nick Vasbinder, member of Boy Scout Troop 20 was present to request approval for an Eagle Scout Project. The project would consist of a survey of visibility of house #'s within the Borough. Tyrone Borough does have an ordinance regarding this and it stated numbers are to be 4" in height and close to the front entrance of the home.

**Jennifer Powell, Tyrone-Snyder Public Library**

Ms. Powell was present to update Council on several projects the Library is offering:

- May – discover nature through fishing (casting, fly tying, etc)
- Basic computer classes are now available
- Teen & Tween Autism group
- Library is partnering with Altoona Arts, offering a free after school program to develop skills through art

**Irish Heritage Proclamation**

Mayor Latchford presented a Proclamation to the Irish Heritage Festival Committee, commemorating the week-long celebration.

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**APPROVAL OF MINUTES**

It was moved and seconded the February 10, 2020 Minutes of the Regular Council Meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending February 29, 2020 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER'S MONTHLY REPORT**

**Purchase of Blair Avenue Property**

In an effort to help address some ongoing parking issues in town, Council granted permission for the Borough to pursue the purchase of the old Yenter Building on Blair Avenue. This would allow for additional permitted parking. A diagram of the proposed area was provided for Council's review. It was moved and seconded that Council approve this purchase. Council unanimously approved said motion.

**Logan Avenue Streetscape Payment Applications and Change Orders**

Council was in receipt of Payment Applications and Change Orders to close out the Logan Avenue Streetscape project. These amounts have been reviewed by Trina Illig, Grant Coordinator and she recommends approval. It was moved and seconded that Council approve the following:

- Approval to revise Payment Application #6 from \$275,035.20 to \$238,850.75
- Approval of Change Order #1 reducing the original contract from \$1,045,678.20 to \$921,004.06. This change order removes the 58 Pear Trees and tree grates from the project and removes and replaces the original pre-cast and cast in place trench drains with PVC under drains.
- Approval of Change Order #2 increasing the contract from \$921,004.06 to \$934,282. This change order removes the work in front of Shop N Save and adds the redesign along Herald Street and adds the handrailing and wheel stops. This change order also finalizes the over/under as built quantities.

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- Approval of Statement of Final Completion and Owner's Acceptance of Work
- Approval of Payment Application #7 (Final) in the amount of \$53,602.48

Council unanimously approved said motion.

Jim Bywater inquired as to the cracks in the new sidewalks. Grant Coordinator Trina Illig is aware of this and has photos.

**Resignation of Councilmember**

Council was in receipt of a resignation letter from Councilmember Terry Richardson. Mr. Richardson's resignation was effective February 29, 2020. It was moved and seconded that Council accept Mr. Richardson's resignation. Council unanimously approved said motion.

**Council Vacancy Announcement**

Council was provided a copy of the Notice of Vacancy which was publicly read by Mayor Latchford. It was moved and seconded that Council authorize the advertising of the Council vacancy. Council unanimously approved said motion.

**Upcoming Events:**

- Spring Cleanup for Borough Residents – April 7, 8 and 9
- Senior Fishing Day @ Reservoir Park – May 15, 8am - noon

**SOLICITOR'S RERORT:** Solicitor Stants had the following to report:

**Resolution No. 2020-02 – Waiver of Alcohol at Reservoir Park**

It was moved and seconded that Council approve Resolution No. 2020-02 – Waiving Alcohol at Reservoir Park on Friday, June 12, 2020 for he Women's Club Fundraiser. A roll call vote was taken: Ayes: Council members Snyder, Dollar, Wisner and Mayor Latchford. Nays: Council members Miller, Patterson and Mills. The motion carried.

**Resolution No. 2020-03 – Adopting the Blair County EOP**

It was moved and seconded that Council approve Resolution No. 2020-03, adopting the Blair Council Emergency Operations Plan (EOP). Council unanimously approved said motion.

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**CONSULTING ENGINEER:** Council was in receipt of Mr. Kevin Nester's report.

The Water System Improvement project is out for bid. A pre-construction meeting is scheduled for March 18 at 2:00pm. Eleven bidders have requested a copy of the bid. Bid opening is scheduled for March 31, 2020 at 11am.

It was moved and seconded that Council approve a proposal from Mumford-Bjorkman Associates in the amount of \$43,250 for tank consulting and inspections services for the 23<sup>rd</sup> Street Tank repairs. It was noted this amount was included in the PennVEST loan. Council unanimously approved said motion.

It was moved and seconded that Council approve Attorney Jens Damgaard, of Eckert Seamans, for legal counsel in connection with a Borough issued *Guaranteed Water Revenue Note* to Pennvest for the project. This work is required, eligible for reimbursement and was included in the Pennvest funding application. Council unanimously approved said motion.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell's report.

**POLICE DEPARTMENT:** Council was in receipt of Chief Romeo's report.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Harris's monthly report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Ashcroft's monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater's report.

**EMERGENCY MANAGEMENT DIRECTOR – Jay Young**

Emergency Management Director shared some tips for avoiding the Corona Virus. Mr. Young advised that Tyrone Hospital was equipped to handle 6 corona virus patients. Concerned persons can contact the CDC or Blair County Department of Health.

The Meeting Adjourned at 7:50pm.

Respectfully Submitted,

Ardean C. Latchford/sw  
Borough Manager