

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

NOVEMBER 12, 2019 @ 7:00PM

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The regular monthly Council Meeting of Tyrone Borough Council was held on Tuesday, November 12, 2019 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. The Invocation was given by Pastor Randy Zitterbart, Hillside Church and Mayor Latchford led the group in the Pledge of Allegiance.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council Members, Charlie Mills, David Snyder, Thad Graham, Robert Dollar and Mayor Latchford. Absent: Council Members Sarah Jane Miller, Terry Richardson and Michelle Miller. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Sewer Superintendent Tim Nulton; Highway Superintendent Jim Bywater; Consulting Engineer Kevin Nester; Police Chief John Romeo; Code Enforcement Officer Marvin Frazell and Administrative Assistant Kimberly Gurekovich.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the October 14, 2019 Council meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending October 31, 2019 be approved: (1) Statement of Revenues and Expenses; (2) Cash Disbursement Journal and (3) Account Balance Report. A roll call vote was taken. Ayes: Council members Graham, Dollar, Snyder and Latchford. Nays: Council member Mills.

BOROUGH MANAGER'S MONTHLY REPORT

Police Collective Bargaining

The Borough and the Police Union have come to an agreement for their new union contract which will run January 1, 2020 to December 31, 2024. It was moved and seconded that Council approve said Agreement. Mayor Latchford thanked all those involved in coming to a resolution.

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M & B Services-Correction to Payment Application Nos. 3 & 4

Council was in receipt of a letter from M & B Services, dated October 16, 2019 explaining their recent error in calculating Payment Application Nos. 3 and 4. These changes have been approved by Grant Coordinator, Trina Illig. It was moved and seconded that Council approve the revisions to Payment Application Nos 3 and 4. Council unanimously approved said motion.

Payment Application No. 5 – Logan Avenue Streetscape

Council was in receipt of Payment Application No. 5 for the Logan Avenue Streetscape Project in the amount of \$208,036.89. This has been reviewed by the Borough's Inspector and Grant Coordinator Trina Illig. It was moved and seconded that Council approve Payment Application No. 5. Council unanimously approved said motion

Reorganization Meeting – January 6, 2020

Council will hold their reorganization meeting on Monday, January 6, 2020 @ 7pm. New council members will be sworn in and we will also hold our regular monthly meeting the same night. A list of 2020 meetings was provided for Borough Council.

Retirement Announcement – Sewer Superintendent, Timothy Nulton

Sewer Superintendent, Tim Nulton has recently announced he is retiring from his position of Sewer Superintendent after 42 years of service to the Borough. Tim's official last day will be February 24, 2020. Mr. Nulton thanked Borough Council for all their years of support. Mayor Latchford thanked Tim for his countless years of dedication to the Borough.

Rehabilitation of 9th Street Pedestrian Bridge

Earlier this day the Borough was advised they were receiving a multi-modal grant in the amount of \$200,000 for rehabilitation to the 9th Street Pedestrian bridge. It was noted that the original estimate to repair this bridge was \$535,000. That estimate was scaled back to a cost of \$356,300. The Borough would need to commit the additional \$156,300 for this project to be completed. Borough Manager Latchford advised that Councilmembers Richardson and Sarah Jane Miller were opposed to this project. It was moved and seconded that Council approve the use of Community Enrichment

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funds in the amount of \$156,300, to be used in conjunction with the \$200,000 multi-modal grant, to complete this project. This item was not on the Agenda, Mayor Latchford call for public comment. There being none, a roll call vote was taken: Ayes: Council members Snyder, Graham, Dollar and Mayor Latchford. Councilmember Mills abstained.

Bob Dollar, in his capacity as a member of the Historical Society, advised the Historical Society has raise \$12,000 towards the repair of the pedestrian bridge. Their goal is \$20,000.

SOLICITOR'S REPORT: Solicitor Stants had nothing to report.

CONSULTING ENGINEER: Council was in receipt of Mr. Nester's report. Council was in receipt of Payment Application No. 1 to ARS, Inc. for Clarifier Rehab work at the Wastewater Treatment Plant. This payment application has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve Payment Application No. 1 in the amount of \$314,550. Council unanimously approved said motion.

CODE ENFORCEMENT: Council was in receipt of Mr. Frazell's report.

POLICE DEPARTMENT: Council was in receipt of Chief Romeo's report. Council was presented with two letters of resignation for part time police officers Pennington and Leyo. It was moved and seconded that Council accept these resignations. Council unanimously approved said motion.

With the resignation of two part time officers, Chief Romeo requested permission to advertise for 1 or 2 additional part time police officers. It was moved and seconded that Council approve the hiring of two additional part time officers. Council unanimously approved said motion.

Chief Romeo was contacted by Penn State requesting 2 of the Borough's officers and use of the Borough Building for a short film being produced by college students. It was the consensus of Borough Council to allow this.

SEWER DEPARTMENT: Council was in receipt of Mr. Nulton's monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft's monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's report.

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MISCELLANEOUS

2020 PROPOSED BUDGET DISCUSSIONS

As required by Section 1403 of the Home Rule Charter, the 2020 Proposed Budget Worksheets were distributed to Council by memo dated November 6, 2019.

The 2020 budgets were prepared using a conservative approach towards revenue and expenses, and where possible, includes some funds to cover unforeseen expenses. A 2% wage increase for Non-Uniformed employees and a 2.5% wage increase for Uniformed employees pursuant to the current Collective Bargaining Agreements are reflected.

The General Operating Fund has been balanced for 2020 by using a prior year surplus of \$168,399. This includes a \$160,000 transfer to the Capital Expenditure Fund to cover projected capital requirements as related to the General Fund Departments over the next ten years. There will not be a real estate tax increase for 2020.

The Water Operating Fund has also been balanced for 2020. This includes a \$249,938 transfer to the Water Capital Fund to cover projected capital requirements over the next ten years, as well as a \$189,835 transfer to the Water Debt Service Fund to cover loan payments. Water Rates are scheduled to increase in 2020, based on the Resolution that was passed by the Tyrone Borough Authority in 2018. The rate increases are used to fund the large upcoming water projects that we anticipate will begin in 2020.

The Sewer Operating Fund has also been balanced for 2020, by using the \$500,000 of the rate stabilization reserve that was set aside in 2019. This includes a \$593,000 transfer to the Sewer Capital Fund to cover projected capital requirements over the next ten years. Due to unknown circumstances that could have a potential impact on our sewer system, we have budgeted conservatively. We will be monitoring the sewer system closely with our engineers and sewer rate consultant.

Council members thanked Borough staff for their due diligence in presenting them with a balanced budget.

It was moved and seconded that Council approve opening the 2020 Proposed Budget for 10-day public review. A roll call vote was taken. Ayes: Council members Snyder, Graham, Dollar and Mayor Latchford. Nays: Council member Mills.

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The Meeting Adjourned at 7:40pm.

Respectfully Submitted,

Ardean C. Latchford/kdg
Borough Manager