

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING
OCTOBER 11, 2021 @ 7:00PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, October 11, 2021 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Tina Hawkins, Wesley United Methodist Church, gave the Invocation and Mayor Latchford led the group in the Pledge of Allegiance.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Tammy Wills, David Snyder, Sarah Jane Miller, Ken Patterson, William Wiser and Mayor Latchford. Absent: Council member Charlie Mills. Also, present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Chief of Police Jessica Walk; Sewer Superintendent Jason Harris; Water Superintendent Mike Ashcroft; Highway Superintendent Jim Bywater; Code Enforcement Officer Marvin Frazell; Consulting Engineer Kevin Nester; and Administrative Assistant Kimberly Gurekovich.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the September 13, 2021 Regular Council Meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending September 30, 2021, be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER'S MONTHLY REPORT

Approval of FY2021 CDBG Application

Council was in receipt of information regarding the Borough's FY2021 CDBG Program. Trina Illig, CDBG Grant Coordinator was present at the meeting seeking Council's approval for the 2021 CDBG application. It was moved and seconded that Council approve the FY2021 CDBG Cooperation Agreement. Council unanimously approved said motion.

Authorization of Hiring Process – Full Time Police Office

The Borough utilizes the Civil Service Commission when hiring full time officers. With several vacancies in the police department at present, the Civil Service Commission needs to begin this lengthy process. It was moved and seconded that Council authorize the Civil Service Commission to begin the hiring process for the full-time officers. Council unanimously approved said motion.

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Waiver/Deletion of Fees – Code Enforcement Appeals

When a property owner appeals the Borough Manager's decision, the Borough is required to have a hearing that must be advertised. This hearing also requires a court reporter and an additional Attorney if there is a conflict of interest. Thus, this charge cannot be deleted from the Borough's fee ordinance.

Resignation of Full Time Police Sergeant Jason Hollis

The Borough Manager was in receipt of a letter of resignation from Mr. Jason Hollis effective immediately. It was moved and seconded that Council accept Mr. Hollis's resignation. Council unanimously approved said motion.

MISCELLANEOUS:

- Fall Leaf & Brush Pickup will run every Monday thru December 13
- Trick or Treat – October 28, 6-8pm
- Halloween Parade – October 30 @ 4pm
- Trunk or Treat – October 30, 6-8pm at Reservoir Park

SOLICITOR'S RERORT: The Solicitor had the following to report:

Resolution No. 2021-08 - FY2021 CDBG Application

It was moved and seconded that Council approve the FY2021 CDBG Application. Council unanimously approved said motion.

Resolution No. 2021-09 – Blair County Tax Collection Committee Delegate

It was moved and seconded that Council approve Resolution No. 2021-09, appointing Faith Swanson, new business administrator for the Tyrone Area School District, as the Borough's voting delegate to the Committee. This Resolution also names Borough Manager Ardean Latchford as the alternate delegate. Council unanimously approved said motion.

CONSULTING ENGINEER: Mr. Nester had the following items for Council's approval:

Application for Payment #11, Contract 1

Council was in receipt of AFP #11 of Contract 1 in the amount of \$187,156.80. Mr. Nester advised that with this AFP the retainage has been reduced to 5%. This has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve said motion. A roll call vote was taken. Ayes: Council members Wills, Miller, Snyder, Dollar, Patterson and Mayor Latchford. Nays: Council member Wisner. The motion carried.

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Mr. Nester advised that Glenn Johnston will be milling the remaining streets Thursday and Friday of this week and paving is scheduled to be done the week of October 18th.

Application for Payment #9, Contract 2

Council was in receipt of Application for Payment #8 of Contract 2 in the amount of \$21,782.55. This AFP has been reviewed by GHD and they recommend payment. It was moved and seconded that Council approve AFP #8, Council unanimously approved said motion.

CODE ENFORCEMENT: Council was in receipt of Mr. Frazell's report.

POLICE DEPARTMENT: Council was in receipt of Interim Chief Walk's report.

SEWER DEPARTMENT: Council was in receipt of Mr. Harris's monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft's monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's report.

MISCELLANEOUS:

Mayor Latchford inquired as to the hours for Reservoir Park. The Park will be open thru the end of October with limited services and no reservations.

The Meeting Adjourned at 7:15pm.

Respectfully Submitted,

Ardean C. Latchford/kdg
Borough Manager