

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING  
JUNE 12, 2023 @ 7:00PM**

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The Regular Monthly Meeting of the Tyrone Borough Council was held on Monday, June 12, 2023 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Ken Patterson, Bible Baptist Church, gave the Invocation and Mayor Latchford led the group in the Pledge of the Allegiance.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Sarah Hunter, Rob Poust, William Wiser, David Snyder, Charles Mills, Ken Patterson and Mayor Latchford.

Also, present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Sewer Superintendent Jason Harris; Water Superintendent Donnie Shultz; Highway Superintendent Jim Bywater; Code Enforcement Officer Marvin Frazell; Chief of Police Jess Walk; Consulting Engineer Steve Siegfried; and Administrative Assistant Kimberly Gurekovich.

**EXECUTIVE SESSION:** Mayor Latchford announced that Council held an Executive Session prior to this meeting to discuss real estate and personnel matters.

**PUBLIC COMMENT:**

**Matt Reed, 524 5<sup>th</sup> Street**

Mr. Reed was present at the meeting to address Council regarding a parking issue at his laundromat. Mr. Reed stated the new parking attendant is doing a great job. He would like to purchase a placard or pass that he could use all year long vs. feeding a meter all day, which he admittedly does not do and pays parking tickets. Mr. Reed does have a parking area in the rear of this property, but it is easier for him to use the front.

Council member David Snyder advised this was discussed about 5 years ago and at that time, manpower was an issue for enforcement purposes.

Borough Manager Latchford advised that as part of the previous discussions regarding downtown parking, was the fact that if the business owners park in front of their businesses, where do patrons park.

After some discussion by Council and Borough staff, Borough Council proposed allowing business owners to have one placard per business that will allow them to park at any metered spot (not meter specific). Solicitor Stants will review the current ordinance and make revisions to add for this allowance. The fee is to be set by

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Borough Ordinance. It was moved and seconded that Council approve one placard for business owners; placard to be non-meter specific and linked to the business only not a vehicle. Council unanimously approved said motion. It was noted this will not be effective until after the July Council meeting.

Mr. Reed also requested permission to cut a tree limb that is blocking his Laundromat sign. Borough Manager Latchford advised that he could remove this limb as long as it does not kill the tree.

**APPROVAL OF MINUTES**

It was moved and seconded the Minutes of the May 8, 2023 Council meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending May 31, 2023, be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER’S MONTHLY REPORT**

**Scope of Services – Lehman Engineering**

Council previously approved moving forward with renovations to the upper restrooms at Reservoir Park. Council was provided with a Scope of Services Contract for Lehman Engineers to design this project. This includes, but not limited to, preparing construction plans and contract documents for bidding, attending the pre-bid meeting and bid openings, review bids, make recommendations, final inspection and walk through. This is in the amount of \$31,475. It was moved and seconded that Council approve the Scope of Services Agreement for the renovations to the upper restrooms at Reservoir Park. Council unanimously approved said motion.

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**Award of Bids – Street and Alley Program**

The Borough accepted bids for the 2023 Street and Alley paving program. Three bids were received and are listed below:

New Enterprise Stone & Lime Co .	\$ 141,518.75
Grannas Bros.	\$ 153,367.00
Glenn O. Hawbaker	\$ 229,457.50

It was moved and seconded that Council approve the low bidder, New Enterprise Stone and Lime Co., at their bid price of \$141,518.75. Council unanimously approved said motion.

**Tyrone Borough Pension Plans – Uniform & Non Uniform**

Council was advised that the Borough’s pension company, Huntington Trust, has been purchased by One Digital. Due to the recent purchase, the Borough’s Pension Attorney Randall Rhoades, suggested the Borough put out Request for Proposals (copy was provided for Council) for both the non-uniform and the uniform pension plans. It was moved and seconded that Council approve seeking RFPs for the Borough pension plans. Council unanimously approved said motion.

**Downtown Tree Grates**

As Council is aware the tree grates have been a long-standing problem. The Borough has begun the process of removing them and decided on black mulch to replace them. This mulch is glued down and still allows water to permeate through the ground so to prevent ponding; while preventing it being kicked around. Council was provided with some pictures of one of the tree bases that was completed. It was the consensus of Borough Council to continue with this project.

**City Hotel Park**

The plantings in the City Hotel Park were last planted in 2008 by the Garden Club that existed at the time. The park has become overgrown. Those plantings have been removed and replaced with smaller more manageable plantings. These will be maintained by C & L Lawncare.

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**Resignation – Jay Young, Tyrone Borough Authority**

The Borough was in receipt of a resignation letter from Jay Young from his position on the Tyrone Borough Authority. It was moved and seconded that Council accept Mr. Young's resignation letter and authorize Borough staff to advertise for this position. Council unanimously approved said motion.

**Matt Reed, Borough Resident**

Mr. Reed also asked if the crosswalks were included in the Street and Alley program and was told no. Specifically, he voiced concern over the crosswalk at 5<sup>th</sup> Street and Clay Avenue. Borough Manager Latchford advised that he had previously checked into this area with PennDOT and there is not to be a crosswalk at this location. Highway Superintendent Jim Bywater advised they had not been able to get the paint for the last 2 years. They have since been able to get the paint and the crosswalks will be painted in the future. Mr. Reed specifically noted the crosswalks by Hillside Church and Mac's Market.

**Miscellaneous**

- Every Sunday in July and August, Concerts in the Park @ 6pm
- August 2, Police National Night Out
- September 16, Tyrone Community Yard Sale
- September 19, 20, 21 Burgmeier's Fall Cleanup

**SOLICITOR'S REPORT:** Solicitor Stants had nothing to report.

**CONSULTING ENGINEER:** Council was in receipt of Rettew's Engineering Report.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell's monthly report.

**POLICE DEPARTMENT:** Council was in receipt of Chief Walk's monthly report.

It was moved and seconded that Council accept the resignation of part-time officer Mark Sprouse. Council unanimously approved motion.

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**SEWER DEPARTMENT:** Council was in receipt of Mr. Harris’s monthly report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Shultz’s monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater’s monthly report.

**MISCELLANEOUS:**

Councilmember Wisner inquired as to the Borough’s curfew ordinance and enforcement. Mr. Wisner stated that with recent curfew activities, he wished to have enforcement stepped up. Chief Walk advised that some were picked up over the weekend; they get turned over to the parents and are back out the next night.

Mr. Wisner also inquired as to the amount of fines for trucks using Lincoln Avenue, since the signs had been posted. It was moved and seconded that Solicitor Stants revise the ordinance to reflect this change. This item was not on the Agenda, Mayor Latchford asked for public comment. Council unanimously approved the motion.

Councilmember Poust inquired about the situation at the Catich residence on Oak Street. Borough Manager and Highway Superintendent advised they had made a temporary fix last year. There have not been any reported problems since then.

Councilmember Patterson inquired if the Borough had an ordinance against people living in campers. He referenced one on Columbia Avenue that he has received complaints about. While there is an ordinance prohibiting living in a camper, Code Enforcement Officer Marvin Frazell advised that hardest thing with a complaint of this nature is that you have to prove it.

Councilmember Patterson also inquired if the Borough had an Ordinance on the books about migrants setting up tents. The Borough has no such ordinance.

Councilmember David Snyder inquired about placing one of the solar powered speed signs on Columbia Avenue, in the vicinity of Grace Baptist Church. Mr. Snyder advised he has received complaints about speed and the heightened level of traffic, presumably due to the detour caused by the Grazierville Bridge detour. Mr. Snyder requested to have one of the Borough’s solar signs put up in this area.

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The meeting adjourned at 7:50pm.

Respectfully Submitted,

Ardean C. Latchford/kdg  
Borough Manager