

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING  
OCTOBER 9, 2023 @ 7:00PM**

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The Regular Monthly Meeting of the Tyrone Borough Council was held on Monday, October 9, 2023 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Pastor Ken Patterson, Bible Baptist Church, gave the Invocation and Mayor Latchford led the group in the Pledge of the Allegiance.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, David Snyder, Sarah Hunter, Ken Patterson, William Wiser and Mayor Latchford. Absent: Council member William Wiser.

Also, present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Sewer Superintendent Jason Harris; Water Superintendent Donnie Shultz; Highway Superintendent Jim Bywater; Chief of Police Jessica Walk; Code Enforcement Officer Marvin Frazell; Consulting Engineer Steve Siegfried; and Administrative Assistant Kimberly Gurekovich.

**PUBLIC COMMENT:**

**Shannon Rice, Tyrone Improvement Group**

Ms. Rice addressed Council requesting use of Borough facilities for the 2024 Food Truck Festival for May 4, June 1, July 6 and August 3. It was the consensus of Borough Council to approve this request.

**Deb Moore, 5<sup>th</sup> Street**

Mrs. Moore was present at the meeting again to discuss the high volume and speeding traffic on 5<sup>th</sup> Street. Mrs. Moore was reading from a PennDOT study that had suggested “speed humps with a cushion”. These are different from speed bumps and are used as “traffic calming”. Mrs. Moore suggested scattering these and not running them the entire width of the street. Several concerns were discussed with this option such as plowing and emergency vehicles.

**Eric Petruncio, 16<sup>th</sup> Street**

Mr, Petruncio inquired as to the “No Dogs Allowed” signs at Railroad Park and when were they installed. Mr. Petruncio was advised they had been there for a very long time.

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**APPROVAL OF MINUTES**

It was moved and seconded that the Minutes of the September 11, 2023, Council meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending September 30, 2023, be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER'S MONTHLY REPORT**

**Use of Stop Signs for Traffic Control**

During Council's September 11, 2023 meeting, 5<sup>th</sup> Street resident Deb Moore requested the Borough place stop signs at Jefferson Avenue and 5<sup>th</sup> Street in an effort to slow traffic in this area. Council was provided an excerpt from PennDOT addressing the use of stop signs for traffic control. Having this information and after discussion with legal counsel and staff, Borough Manager Ardean Latchford is recommending that Council does not approve this request. Mr. Latchford did advise Mrs. Moore of his findings earlier this month. This was discussed at length during public comment. Borough Manager Latchford suggested meeting with Lehman Engineers and discuss a possible traffic study. Council was in agreement.

**Application for Payment No. 2 – First Responder's Park**

Council was in receipt of an Application for Payment for the First Responder's Park in the amount of \$ 54,354.40. This AFP has been reviewed by Lehman Engineers and they recommend approval of payment. It was moved and seconded that Council approve this payment request. Council unanimously approved said motion.

**Change Order No. 3 – First Responder's Park**

Council was in receipt of Change Order No. 3 for the First Responder's Park in the amount of \$403. This change was due to changing the thickness of the concrete in a portion of the park from 4" to 6". It was moved and seconded that Council approve Change Order No. 3. Council unanimously approved said motion.

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**Application for Payment – 822-824 Washington Avenue Demolition**

Council was in receipt of an Application for Payment for the demolition of 822-824 Washington Avenue in the amount of \$36,384. The AFP has been reviewed by Blair County Grant Coordinator Trina Illig and she recommends approval of the payment. It was moved and seconded that Council approve the County issuing this payment request. Council unanimously approved said motion.

**Approval of FY2023 CDBG Application**

Trina Illig, CDBG Grant Coordinator was present at the meeting seeking Council's approval for the 2023 CDBG application, Cooperative Agreement and the Three-Year Community Development Plan. It was moved and seconded by Council to approve these items. Council unanimously approved said motion.

**Council Vacancy Discussion**

Mr. Mills' Council term would have expired December 31, 2023. The Charter states "at a regularly scheduled meeting, held within 60 days of the publication of said notice, Council shall fill the vacancy by appointing from candidates interviewed..." The 60 days could conceivably take us to December 19 which is obviously after Council's December meeting. It was the consensus of Council to let this vacant thru the end of the year.

**Miscellaneous:**

- Fall Leaf Pickup will run every Monday thru November 27
- Trick or Treat – October 26, 6-8pm
- Halloween Parade – October 21 @ 2pm
- Trunk or Treat – October 28, 5-7pm at Reservoir Park
- The Borough will hold a Dedication Ceremony for the First Responder's Park on Saturday, October 28 @ 11am, which happens to be National First Responder's Day. All are invited to attend.

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**SOLICITOR’S RERORT:** Solicitor Stants had the following to report.

**Resolution No. 2023- 07 – Local Share Assessment Grant Application**

It was moved and seconded that Council approve Resolution No. 2023-07. Council unanimously approved said motion.

**Resolution No. 2023-08 – Local Limits for Pollutants**

It was moved and seconded that Council approve Resolution No. 2023-08. Council unanimously approved said motion.

**Resolution No. 2023-09 – Submission of FY2023 CDBG Application**

It was moved and seconded that Council approve Resolution No. 2023-09. Council unanimously approved said motion.

**Resolution No. 2023-10 – Fair Housing**

It was moved and seconded that Council approve Resolution No. 2023-10. Council unanimously approved said motion.

**CONSULTING ENGINEER:** Council was in receipt of Rettew’s Engineering Report.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell’s monthly report.

**Approval of Subdivision – Walk – 771 5<sup>th</sup> Street**

Council was in receipt of a request for approval of a subdivision plan from Mr. & Mrs. Ryan Walk. The purpose of this subdivision is to subdivide a lot which contains 16.117 acres from a tract of land which contains 176 +/- acres. This subdivision has been reviewed and approved by the Blair County Planning Commission. It was moved and seconded that Council approve said motion. Council unanimously approved said motion.

**Approval of Land Development Plan – Gardner’s Candies**

The Borough is in receipt of a Land Development Plan from Gardner’s Candies. The purpose of this Land Development Plan is for Gardner’s to construct a new 20,000 square foot building on their current campus for the purposes of storing ingredients and

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finished products. It was moved and seconded that Council approve said Land Development Plan. Council unanimously approved said motion.

**POLICE DEPARTMENT:** Council was in receipt of Chief Walk's monthly report.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Harris's monthly report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Shultz's monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater's monthly report.

**MISCELLANEOUS:**

Mayor Latchford announced that with Charlie Mills' passing, anyone wishing to step up and take charge of the Veteran's Day parade would be greatly appreciated.

Council member Dollar distributed pictures of a bench that sits near the railroad bridge in Juniata. He would like for Tyrone to have one and has found someone who will make this bench for a price not to exceed \$7,500. Mr. Dollar also advised the story board holders are being installed by the Highway Department. Council member Poust asked if Mr. Dollar could get a firmer total for this bench. This expenditure was not on the Agenda. Mayor Latchford asked for public comment. Deb Moore asked what this was. There was no further public comment. It was moved and seconded that Council approve the not to exceed amount of \$7,500 for the railroad bench. Council unanimously approved said motion.

Rob Poust inquired as to the sound equipment for the Corner Park. Mayor Latchford advised that the equipment was ordered and hoping to have it installed by Christmas.

Rob Poust also inquired as to the light poles on Washington Avenue that have been knocked down over the years. Highway Superintendent Jim Bywater advised that he was working on drilling holes in the posts for mounting them.

Shannon Rice inquired as to light on the Welcome to Tyrone sign that sits near the VFW. Mr. Bywater will look into this.

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The meeting adjourned at 7:45pm.

Respectfully Submitted,

Ardean C. Latchford/kdg  
Borough Manager