

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**APRIL 9, 2018 @ 6:30PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, April 9, 2018 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Latchford led the group in the Pledge of Allegiance and Pastor Keith Deal, Community Worship Church offered the Invocation.

**CALL TO ORDER:**

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Michelle Miller, Charlie Mills, David Snyder, Terry Richardson, Thad Graham and Mayor Latchford. Absent: Council member Sarah Jane Miller. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Police Chief John Romeo; Sewer Superintendent Tim Nulton; Water Superintendent Mike Ashcroft; Highway Superintendent Jim Bywater; Consulting Engineer Kevin Nester; Code Enforcement Officer Marvin Frazell; Finance Director Shannon Wilson; and Administrative Assistant Kimberly Gurekovich.

**PUBLIC COMMENT:**

Steven Elfelt, Fair Districts PA Representative, addressed Borough Council regarding ending gerrymandering in Pennsylvania. Mr. Elfelt, explained that Gerrymandering is manipulation of electoral district lines to benefit one political party or person. Mr. Elfelt also advised of proposed Senate and House Bill's, that if approved would enact redistricting reform in Pennsylvania. Mr. Elfelt also provided Council members with a Resolution regarding the same. Mr. Elfelt will be hosting a public meeting at the Tyrone Snyder Public Library on May 1, 2018.

**CERTIFICATES OF COMPLIANCE**

Three industries were presented Certificates of Compliance for achieving total compliance of EPA parameters for the year 2017. Mayor Latchford presented the Certificates and Sewer Superintendent Tim Nulton also thanked Chicago Rivet, Albemarle Corporation and Kunzler's for their hard work to obtain this compliance.

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There was no further public comment.

**APPROVAL OF MINUTES**

It was moved and seconded the Minutes of the March 12, 2018 Council Meeting be approved. A roll call vote was taken. Ayes: Council members Snyder, Graham, Dollar, Mills, Richardson and Mayor Latchford. Council member Michelle Miller abstained.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending March 31, 2018 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER'S MONTHLY REPORT**

**Central PA Humane Society Agreement**

Council was in receipt of a new Agreement from the Central PA Humane Society. The Humane Society will no longer have evening, weekend or holiday hours. It was moved and seconded that Council approve the new Agreement. Council unanimously approved the new agreement.

**Notice of Intent to Award – Logan Avenue Streetscape**

Bids for the Logan Avenue Streetscape project will be opened on April 26<sup>th</sup> @ 2pm at the Municipal Building. Because this bid opening falls between Council meetings, Lehman Engineers recommends Council authorize the Borough Manager permission to issue a Notice of Intent to Award. It was moved and seconded that Council authorize said permission. Council unanimously approved said motion.

**Withdrawal from the Intermunicipal Recycling Committee (IRC)**

Council had previously discussed withdrawing from the IRC. Borough Manager Latchford has obtained an approval from DEP for a Borough compost site. Borough Manager Latchford feels the Borough residents will be better served by keeping funding within the Borough. Representatives of the IRC also attended the March Council meeting to encourage the Borough to not withdraw from the IRC. It was moved and seconded that Council withdraw from the IRC, Council unanimously approved said motion.

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**Installation of Additional Stop Signs**

The Borough was in receipt of several requests for additional stop signs. Highway Superintendent Jim Bywater performed the necessary traffic studies at the following locations: (1) Park Avenue & 8<sup>th</sup> Street; (2) Cameron Avenue & 13<sup>th</sup> Street; and (3) Meadow Street and Park Avenue. If Council is in agreement, Ordinance No. 1415 will need approved under the Solicitor's tab.

**Corrective Deed-Tyrone Hospital**

In January, 2016, an Ordinance authorizing the execution of a Deed of Correction between the Borough of Tyrone and the Tyrone Hospital was presented to Council; however, this issue was never resolved and the Borough is again in receipt of a request from Attorney Pertile to move forward with the correction. If Council is in agreement, Solicitor Stants will be presenting an Ordinance and the Deed of Correction in his report.

**Peoples Gas Company**

The Borough is in receipt of information that Peoples Gas will be installing automatic meter reading devices on gas meters. This will eliminate the need for estimated bills. The contactor installing these meters is *Itron*.

**Insurance Renewals**

It was moved and seconded that Council approve the insurance renewals as present in the Manager's report. The Borough will realize a decrease of \$64 for the policy year. Council unanimously approved said motion.

**Transfer of Funds for Demolition – 417 W. 16<sup>th</sup> Street**

Council previously allocated \$10,000 of CDBG funds for the demolition of a property located at 417 W. 16<sup>th</sup> Street. Three bids were received with the lowest bid being \$12,720. A transfer of \$2,720 will be made from the General Fund Capital Construction Other Street Improvement line item to the General Fund-Code Repair/Maintenance-Building line item to cover the additional bid amount.

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**Water/Sewer Rate Increase**

The Authority has held several meetings to discuss water and sewer rate increases. As noted in the Manager's report, the water increase has become necessary in order to fund water line replacements throughout the Borough. A Capital Improvement Project was discussed as part of the 2018 Budget process.

A Cost of Service Study was also performed on the Borough's sewer rates and as part of the analysis, it was determined the Borough is not billing enough to cover costs.

The rate increases for both water and sewer will be effective July 1, 2018.

Incremental water increases will be as follows:

- Effective July 1, 2018, the base rate for 1,000 gallons will increase from \$23.50 to \$23.85, the incremental rate up to 300,000 gallons from \$4.40 to \$4.70, and the rate over 300,000 gallons from \$3.90 to \$4.20.
- Effective January 1, 2019, the base rate for 1,000 gallons will increase from \$23.85 to \$24.20, the incremental rate up to 300,000 gallons from \$4.70 to \$5.00, and the rate over 300,000 gallons from \$4.20 to \$4.50.
- Effective January 1, 2020, the base rate for 1,000 gallons will increase from \$24.20 to \$24.50, the incremental rate up to 300,000 gallons from \$5.00 to \$5.30, and the rate over 300,000 gallons from \$4.50 to \$4.80.

Sewer increases will be as follows:

- The existing base rate per 1,000 gallons will increase from \$24.31 to \$25.68
- The incremental rate up to 300,000 gallons will increase from \$4.44 to \$4.85
- The rate over 300,000 will remain unchanged

**SOLICITOR’S RERORT:** Solicitor Dan Stants presented the following for Council’s approval:

**Ordinance No. 1413 – Corrective Deed – Tyrone Hospital**

This Ordinance was previously discussed under the Borough Manager’s Report. Title of said ordinance is outlined below:

***“An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Authorizing The Execution Of A Deed Of Correction; Authorizing The Conveyance Of A Reversionary Interest In Property; Ratifying Prior Actions Of Council; Repealing Inconsistent Ordinances; And Establishing An Effective Date.”***

It was moved and seconded that Council approve Proposed Ordinance No. 1413 approving a Corrective Deed for Tyrone Hospital. Council unanimously approved said motion.

**Ordinance No. 1414 – Salary Adjustment – Chief of Police**

Proposed Ordinance No. 1414, adjusting the salary for the Chief of Police is outlined below:

***“An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Amending Ordinance No. 1410 Which Established The Budget For The Borough Of Tyrone For 2018 To Transfer \$4,700.00 From The Capital Construction-Other Street Improvement Line Item To The Police Wages-Director Line Item To Increase The Salary Of The Chief Of Police And Provide An Effective Date.”***

It was moved and seconded Council approve Ordinance No. 1414, adjusting the salary for the Chief of Police. Council unanimous

**Ordinance No. 1415 – Additional Stop Signs**

Proposed Ordinance No. 1415, installing additional stop signs is outlined below:

***“An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Amending Chapter 190 Of The Code Of The Borough Of Tyrone Entitled “Vehicles And Traffic” To: 1. Add Stop Signs On: 8th Street At Park Avenue, Meadow Street (Private Road) At Park Avenue And Cameron Avenue At West***

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***13th Street; And 2. Establish An Effective Date.”***

It was moved and seconded Council approve Ordinance No. 1415, installing additional stop signs. Council unanimously approved said motion.

**CONSULTING ENGINEER:** Mr. Nester reviewed his report with Borough Council. Mr. Nester advised that several Borough representatives will be traveling to Derry Township to look at another Digester.

**CODE ENFORCEMENT:** Council was in receipt of Mr. Frazell’s report.

Mr. Frazell advised he would be participating in a Tenant/Landlord Workshop on Friday, April 13, 8am-noon at the Bull Pen Restaurant.

**POLICE DEPARTMENT:** Council was in receipt of Chief Romeo’s report. Chief Romeo advised the Department has received three body cameras. The body cameras work in conjunction with the dash cameras in the cars.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Nulton’s monthly report. Mr. Nulton advised that he had recently been contacted by GE about the Borough’s Digester project. GE advised Mr. Nulton that digesters are the way of the future.

**WATER DEPARTMENT:** Council was in receipt of Mr. Ashcroft’s monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater’s report.

**MISCELLANEOUS:**

- Robin Latchford, Chairman of Tyrone Parks & Recreation Committee advised of several events planned:
  - (1) The Committee will be seeking volunteers to help clean up Reservoir Park as part of the PA Cleanup Day scheduled for Saturday, April 28, 8am to noon.
  - (2) May 11, 8am-11am, a Senior Fishing Day for those 65 and older on at Reservoir Pond, lunch will be served.
  - (3) June 13, 11am, Senior Stroll in the Park at Reservoir Park, lunch will be served

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- Mayor advised that T ASD teacher Mr. Cummins McNitt will have 150+ students out in the community on Friday, April 13 doing community projects throughout town.
- Mayor Latchford thanked Jim Gregory, candidate for 80<sup>th</sup> District, for visiting our Council meeting.
- Council member Richardson advised he had recently attended a School Board meeting and was able to walk into the grade school and high school. Mr. Richardson feels more Council people should attend the School board meetings. Mr. Richardson also advised he observed numerous speeding vehicles.
- Chief Romeo advised they recently met with the school to discuss traffic control
- Chief also advised the Borough's speed sign was recently hit and destroyed. Due to new legislation, the new sign and replacement sign cannot be shipped until they appear in the PA Bulletin.

The Meeting Adjourned at 7:55pm.

Respectfully Submitted,

Ardean C. Latchford  
Borough Manager