

## **Borough Manager Vacancy**

The **Borough of Tyrone, Pennsylvania**, is seeking qualified applicants for the position of Borough Manager. Tyrone, a Home Rule Municipality, has a population of 5,500 and a budget of \$8.1 million. The Manager, as Chief Administrative Officer, is responsible for the operation of the Borough's five departments, Water, Sewer, Highway, Code Enforcement and Police, and 32 full-time employees. A Bachelor's Degree in Public Administration, or related field, is required, with three (3) years experience in a responsible Pennsylvania local government position. Applicant should have knowledge in the areas of grant writing, municipal planning and zoning, contract negotiations, police, wastewater, streets, water treatment, code enforcement, parks, personnel, financial administration and general government. Position is appointed by and directly responsible to an eight member Borough Council, which includes the Mayor. Applicant must have the ability to amicably and effectively communicate and work with council members, staff, civic groups and residents. Finalists will be subject to an extensive background check. The selected candidate must undergo a successful medical and psychological examination and must become a Borough resident within one (1) year after appointment. The salary range is dependent upon qualifications, along with an attractive benefits package. **Send cover letter, resume, and three (3) work-related references to Solicitor Larry Clapper, Manager Search, 414 N. Logan Boulevard, Altoona, PA 16602, by Monday, July 14, 2010.**

The Borough of Tyrone is an Equal Opportunity Employer.