

**TYRONE BOROUGH COUNCIL  
MINUTES OF REGULAR COUNCIL MEETING**

**DECEMBER 9, 2013 @ 7:00PM**

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, December 9, 2013 @ 7:10PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Fink led the group in the Pledge of Allegiance and Pastor Jason Guillaume, Grace Baptist Church gave the Invocation.

**CALL TO ORDER:**

Mayor Fink called the meeting to order and requested roll call. Present: Council members Christy Ray, Ray Detwiler, Mark Black, Courtney Rhoades, Terry Richardson, William Latchford, and Mayor Fink. Absent: Council member Mark Kosoglow. Also present were Borough Manager Phyllis Garhart; Director of Administration Brandi Miller; Solicitor Lee Oswalt; Water Superintendent Ardean Latchford; Chief of Police John Romeo; Code Enforcement Officer Patrick Rabits; Consulting Engineer Ann Reynolds; and Administrative Assistant Kimberly Gurekovich.

**EXECUTIVE SESSION:**

Mayor Fink announced that Council held an Executive Session prior to the Council meeting to discuss personnel and possible litigation.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MINUTES**

It was moved and seconded the minutes of the November 12, 2013 Borough Council meeting be approved. Council unanimously approved said motion.

**APPROVAL OF MONTHLY FINANCIAL REPORTS**

It was moved and seconded the financial reports for the monthly accounting period ending November 30, 2013 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

**BOROUGH MANAGER'S MONTHLY REPORT**

**Fire Service Agreements**

Council was provided with copies of Fire Service Agreements that have been approved and signed by Birmingham Borough, Grier School and Snyder Township. It was moved

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and seconded that Council approve execution of the same. The Agreements are a 12 month term beginning January 1, 2014 and ending December 31, 2014. Council unanimously approved said motion.

**Honeywell Memorandum of Understanding (MOU)**

Earlier this year the Borough executed a Memorandum of Understanding (MOU) with Honeywell International, Inc. for the UV System at the Wastewater Treatment Plant. Upon review of their budget and after discussions with staff, it was determined their proposed budget was too high and had not included engineering fees. It was moved and seconded that Council approve terminating this MOU. Council unanimously approved said motion.

**GHD Engineering Services – UV System**

The Borough was in receipt of an estimate from GHD, Inc. for the UV Disinfection System at the Wastewater Treatment Plant in the amount of \$180,000. In order to start this project authorization is needed to proceed with the Planning/Preliminary Engineering in the amount of \$20,000. It was moved and seconded that Council authorize said expenditure. Council unanimously approved said motion.

**Award of Polyelectrolyte**

On December 5<sup>th</sup>, the Borough accepted bids for Polyelectrolyte. One bid was received from Neo Solutions in the amount of \$2.01/lb. It was moved and seconded that Council award said bid to Neo Solutions. Council approved said motion.

**Employee Resignation**

Council was in receipt of a resignation from full time police officer Mathew McMurray. Officer McMurray has accepted a position with another police department. It was moved and seconded that Council accept said resignation. Council unanimously approved said motion.

**DISCUSSION ITEMS:**

- The 2014 Budget has been advertised and opened for public comment. It is now before Council for their approval. This will be taken care of under the Solicitor's report.
- Several Board Appointments & Reappointments are set to expire 12/31/2013. This will also be taken care of under the Solicitor's report.

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- The Borough is in receipt of complaints regarding the free parking in the downtown area for the month of December. Council member Ray suggested a validation parking system much like State College Borough does. Council member Detwiler likes the parking the way it is. Mrs. Garhart will check with other municipalities to see how they work their holiday parking.
- The Reorganization Meeting for the Borough will be held on January 6, 2014 at 6:30pm, if this time meets Solicitor Clapper's schedule.

**SOLICITOR'S RERORT:** Solicitor Clapper had several items for Council:

**Proposed Ordinance No. 1345 – 2014 Compensation**

It was moved and seconded that Council approve *Ordinance No. 1345*, adopting the 2014 proposed budget. The Ordinance is outlined below:

***"An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Establishing The Compensation Of Borough Officials And Employees For 2014; And Establishing An Effective Date."***

Council unanimously approved said motion.

**Proposed Ordinance No. 1346 – 2014 Taxes, Fines, Fees, Etc.**

It was moved and seconded that Council approve *Ordinance No. 1346*, adopting taxes, fines and fees for 2014. The Ordinance is outlined below:

***"An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Establishing and/or Setting Rates For Various Taxes, Fines, Fees, Permits, Licenses and/or Other Charges Imposed By The Borough Of Tyrone For 2014; And Establishing An Effective Date."***

Council unanimously approved said motion.

**Proposed Ordinance No. 1347 – 2014 Budget**

It was moved and seconded that Council approve *Ordinance No. 1347*, adopting the compensation for Borough employees and Council for 2014. The Ordinance is outlined below:

***"An Ordinance Of The Borough Of Tyrone, A Home Rule Municipality, Adopting The 2014 Final Budget Appropriating Specific***

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***Sums Estimated To Be Required For The Specific Purposes Of The  
Municipal Government Hereinafter Set Forth During The Year 2014,  
And Establishing An Effective Date.”***

Council unanimously approved said motion.

**Proposed Resolution No. 2013-10– Reappointment of Craig Kilmer – CSC**

It was moved and seconded that Council approve Resolution No. 2013-10 reappointing Craig Kilmer to the Tyrone Borough Civil Service Commission for a term of five (5) years. Council unanimously approved said motion.

**Proposed Resolution No. 2013-11 – Appointment of Aaron Craig – ZHB**

It was moved and seconded that Council approve Resolution No. 2013-11 appointing Aaron Craig to the Tyrone Borough Zoning Hearing Board for a term of five (5) years. Council unanimously approved said motion.

**Proposed Resolution No. 2013-12 – Reappointment of William Hall - TBA**

It was moved and seconded that Council approve Resolution No. 2013-12 reappointing William Hall to the Tyrone Borough Authority for a term of five (5) years. Council unanimously approved said motion.

**Proposed Resolution No. 2013-13 – Appointment of Board of Health**

The Borough has a Board of Health and all members expire December 31, 2013. Members to be appointed to the Borough’s Board of Health are Phyllis Garhart, William Latchford, Steve Gildea, Dave Wisner and Jennifer Bryan. It was moved and seconded that Council approve said Board of Health members, this term expires December 31, 2018. Council unanimously approved said motion.

**CONSULTING ENGINEER:** Council was in receipt of the Engineer’s report. Ann Reynolds advised the drilling machine will be moving to North Avenue next week. Also, the conduit inspection is to be done and to the Borough before December 31, 2013.

**ZONING/CODE ENFORCEMENT:** Council was in receipt of Mr. Rabbits’ report. Mr. Rabbits also advise the D’Ottavio building has been inspected and as soon as the Certificate of Occupancy is issued, Mr. D’Ottavio can rent this building out should he desire.

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**POLICE DEPARTMENT:** Council was in receipt of Chief Romeo's report.

Chief Romeo reviewed a request for a private handicap parking space located at 1059 Jefferson Avenue. Chief has reviewed this request and recommends approval of the same. It was moved and seconded that Council approve said request. Council unanimously approved said motion.

Chief's report also requested replacement of full time officer McMurray and adding to his pool of part time officers. Council wished to table this action until the January meeting. Mrs. Garhart is to speak to the Chief with regards to Council's Executive Session discussion regarding the same.

**SEWER DEPARTMENT:** Council was in receipt of Mr. Nulton's report.

**WATER DEPARTMENT:** Council was in receipt of Mr. Latchford's monthly report.

**HIGHWAY DEPARTMENT:** Council was in receipt of Mr. Bywater's monthly report.

**MISCELLANEOUS:**

Councilmember Detwiler advised Ryan Cox's Eagle Scout project was accepted.

The Meeting Adjourned at 7:40PM.

Respectfully Submitted,



Phyllis J. Garhart/kdg  
Borough Manager