

**TYRONE BOROUGH COUNCIL
MINUTES OF ORGANIZATION/REGULAR COUNCIL MEETING**

January 6, 2014 @ 6:30PM & 7:00PM

SWEARING IN CEREMONIES

COUNCIL MEMBERS

On January 6, 2014, at 6:30PM, District Magisterial Judge Fred Miller administered oaths of office to re-elected Council members Courtney Rhoades, William Latchford and Mayor Fink, all of whom were re-elected in November, 2013. The sworn in members assumed their seats on Borough Council.

The Organization of the Tyrone Borough Council was called to order at 7:00PM at the Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Fink led the group in the Pledge of Allegiance and gave the Invocation.

CALL TO ORDER

Mayor Fink called the meeting to order and requested roll call. Present: Council members, Courtney Rhoades, Terry Richardson, Mark Black, Bill Latchford, Raymond Detwiler, and Mayor Fink. Absent: Council members Mark Kosoglow and Christy Ray. Also present were Borough Manager Phyllis Garhart; Borough Solicitor Larry Clapper; Director of Administration Brandi Miller; Sewer Superintendent Tim Nulton; Water Superintendent; Highway Superintendent, Code Enforcement Officer Patrick Rabits, Chief of Police John Romeo; and Administrative Assistant Kimberly Gurekovich.

ORGANIZATION OF BOROUGH COUNCIL

ELECTION OF VICE PRESIDENT OF COUNCIL

It was moved and seconded that William Latchford be nominated for Vice President of Borough Council. Council unanimously approved said motion.

DESIGNATE TIME AND PLACE OF COUNCIL MEETINGS

It was moved and seconded that Council hold their Regular Council Meetings on the second Monday of each month at 7:00pm in the Council Chambers of the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone. Council unanimously approved said motion.

DESIGNATION OF NEWSPAPER FOR OFFICIAL NOTICES

It was moved and seconded that Council approve *The Daily Herald* as the newspaper of general circulation for official Borough notices. Council unanimously approved said motion.

PUBLIC COMMENT

John Frederick – IRC

Mr. Frederick was present to address Council regarding the 2013 Municipal Waste Plan Update. Mr. Frederick advised that since the Solid Waste division closed some funds would be moved to the Intermunicipal Recycling Committee.

There was no further public comment.

APPROVAL OF MINUTES

It was moved and seconded that minutes of the December 9, 2013 Borough Council meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending December 31, 2013 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER'S REPORT

Approval of Copier Replacement

The Borough's 2014 Budget included replacement copier/fax machines for the Finance Department and Administration. Council was provided with quotes for the same. Cost for the Finance Department will be \$6,588 and cost for Administration will be \$7,378. It was moved and seconded that Council approve replacement of these machines. Council unanimously approved said motion.

**Minutes - Organization Meeting
January 6, 2014
Page Three (3)**

Non-DOT Testing Program

Council was in receipt of a proposal received from Lytle Drug Testing Services for Non DOT testing of Borough employees and new hires. The fee to begin this process is \$250. It was moved and seconded that Council approve moving forward with this program. Council unanimously approved said motion. Council member Detwiler requested the Borough check with Tyrone Hospital regarding the possibility of lowered costs for such services. Mr. Detwiler was advised that Tyrone Hospital does not have the capability of doing alcohol testing.

Blair County Municipal Waste Management Plan

Council was provided with a plan summary for the 2013 Municipal Waste Plan Update for Blair County. This update is required every 10 years by Act 101 of 1988. It was moved and seconded that Council ratify this plan by Resolution. Said Resolution will be under the Solicitor's report.

Approval of Engineering Services – WWTP

The Borough is in receipt of the new NPDES permit which states the Borough is required to meet all new permit limits beginning January 1, 2014. The permit includes additional testing, update the PPC Plan and Local Limits, and perform Toxic Reduction Evaluation. Based on information provided from GHD, these requirements will take place over two budget years with 2/3 of the work being done in 2014 and the other 1/3 being done in 2015. It was moved and seconded that Council approve the proposals for both evaluations as provided by GHD in the amount of \$25,000 for Local Limits Evaluation and \$15,200 for Phase 1-Toxic Reduction Evaluation. Council unanimously approved said motion.

SOLICITOR'S REPORT: Solicitor Clapper had the following Resolutions for Council's consideration.

Resolution No. 2014-01 – Donation of Bicycles

It was moved and seconded that Council approve Resolution No. 2014-01, wherein the Police Department wishes to donate unclaimed bicycles to the Helping Hands Store in Tyrone. Council unanimously approved said motion.

Minutes - Organization Meeting
January 6, 2014
Page Four (4)

Resolution No. 2014-02 – Disposal of Old & Valueless Equipment of the Police Department

It was moved and seconded that Council approve Resolution No. 2014-02, wherein the Police Department wishes to dispose of old and valueless equipment. (list of equipment is attached to Resolution No. 2014-02). Council unanimously approved said motion.

Resolution No. 2014- 03 – Adoption of Solid Waste Management Plan

It was moved and seconded that Council approve Resolution No. 2014-03, approved the adoption of a County Waste Management Plan for municipal solid waste generated within its boundaries. Council unanimously approved said motion.

Resolution No. 2014-04 – Disposal of Old & Valueless Equipment of the Tyrone Borough

It was moved and seconded that Council approve Resolution No. 2014-04, wherein the Tyrone Borough wishes to dispose of old and valueless equipment. (list of equipment is attached to Resolution No. 2014-04). Council unanimously approved said motion.

POLICE DEPARTMENT: Council was in receipt of Mr. Romeo's report.

SEWER DEPARTMENT: Council was in receipt of Mr. Nulton's report.

WATER DEPARTMENT: Council was in receipt of Mr. Latchford's report. Mr. Latchford advised that with the ensuing cold weather, residents should take measures to protect water lines by leaving a small amount of water drip from faucets and to open cupboard doors to allow heat to water pipes.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's report. Mr. Bywater also advised that he is working on dimming the newest street lights.

MISCELLANEOUS

- Reservations for Reservoir Park will begin on January 21st at 8am

Minutes - Organization Meeting
January 6, 2014
Page Five (5)

- Mayor Fink advised that he expects FEMA to dramatically reduce the recent severe increases in flood insurance; however, there is no determination as to when this may occur. Several residents have had their original flood insurance rates more than double in cost.

The meeting adjourned at 7:25PM.

Respectfully Submitted,



Phyllis J. Garhart/kdg
Borough Manager