

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

MARCH 9, 2015 @ 7:00PM

=====

The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, March 9, 2015 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Fink led the group in the Pledge of Allegiance and Pastor Aiden Wertz, Church of the Good Shepherd gave the Invocation.

CALL TO ORDER:

Mayor Fink called the meeting to order and requested roll call. Present: Council members Ray Detwiler, Mark Black, Courtney Rhoades, William Latchford, and Mayor Fink. Absent: Councilmember Christy Ray, Mark Kosoglow, Terry Richardson Also present were Borough Manager Phyllis Garhart; Director of Administration Brandi Miller; Solicitor Daniel Stants; Sewer Superintendent Tim Nulton; Highway Superintendent Jim Bywater; Water Superintendent Ardean Latchford; Chief of Police John Romeo; Consulting Engineer Kevin Nester; Code Enforcement Officer Patrick Rabits; and Administrative Assistant Kimberly Gurekovich.

EXECUTIVE SESSION:

Mayor announced Council held an Executive Session prior to the meeting to discuss personnel.

PUBLIC COMMENT:

Don Miller, 1852 Hamlin Avenue

Mr. Miller was at the meeting to address Council regarding his recent water bill where he was charged for 400 gallons of water that he did not use during the installation of the new meters installed by the Borough. Mrs. Garhart advised that it is common practice to utilize standard rounding up/down when billing. Mr. Miller also stated there was no notification of the last sewer increase. Mrs. Garhart stated that news articles addressing this were in both the Altoona Mirror and Daily Herald and had thought this notice was on the bills. Council Member Rhoades stated that she had not seen it.

Mr. Latchford stated that Council is taking the flack for the Authority because they are more accessible since the Authority only meets twice per year. Several members of Council suggested a public meeting should be held by the Authority to address these concerns.

**Minutes-Regular Council Meeting
Tyrone Borough Council – March 9, 2015
Page Two (2)**

Mayor Fink stated that PUC pushed the Borough into creating an Authority and that the Borough Council has no input into the rates. Mrs. Garhart is to check with the Authority regarding a Special Meeting.

There was no further public comment.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the February 9, 2015 Borough Council meeting be approved. Council unanimously approved said motion.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending February 28, 2015 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER'S MONTHLY REPORT

Water Department Vehicle

It was moved and seconded that the Water Department be approved to purchase a 2015 Ford F-150 Crew Cab Pickup in the amount of \$29,301. This will be purchased from the State Contract. Council unanimously approved said motion.

Municipal Building – HVAC Final Payment

It was moved and seconded that Council approve the final payment for the HVAC Improvement Project for the Police Department, in the amount of \$1,211.63. Council unanimously approved said motion.

9th Street Pedestrian Bridge-Blair County Bridge No. 40

Council was in receipt of a Maintenance Agreement from Blair County for the 9th Street Pedestrian Bridge. The maintenance agreement states the Borough will take care of snow and ice removal as well as grass and weeds. It was moved and seconded that Council approve said Agreement with Blair County. Council unanimously approved said motion.

**Minutes-Regular Council Meeting
Tyrone Borough Council – March 9, 2015
Page Three (3)**

Appointment of Part Time Officers

It was moved and seconded that Council appoint Mr. John Feather and Mr. Cody Reese as part time officers for the Borough of Tyrone. All background investigations have been completed and packets have been forwarded to the Municipal Police Officer Training Commission for Certification. Once certifications are received, the newly appointed officers will be sworn in by Mayor Fink and can begin duty. Council unanimously approved said motion.

Security Camera Policy

It was moved and seconded that Council approve a policy for surveillance cameras already installed in the Police Department, the Borough Parking Lot and the First Floor of the Municipal Building. Council member asked if Chief approved of the policy, to which he did. Council unanimously approved said motion.

Municipal Building-1st Floor – Marble/Plaster and File Storage

Mrs. Garhart's report indicated a need for a separate file storage building as well as some damage being done to the first floor because of the weight of the files on the 2nd floor. Mrs. Garhart suggested a storage building be constructed on the empty parcels beside the building. Council member Detwiler suggested looking into micro phishing borough files. Consulting Engineer Kevin Nester advised the building was not in danger of collapse however, there are steps they can take to measure the movement of the marble in the hallway.

Council members wish to have more information regarding this before discussing in further detail.

DCED Fair Housing Requirements

The Borough has been notified by DCED that due to a recent Fair Housing and Equal Opportunity monitoring by HUD, it was found that some grantees do not have all protected classes in our advertisements and resolutions. This is being remedied by an ad being placed in *The Daily Herald* as well as a Resolution that will be discussed under the Borough Solicitor.

USACE Flood Risk Assessment Update/Overview

Mrs. Garhart provided Council with an update as to what has occurred to date and what.

**Minutes-Regular Council Meeting
Tyrone Borough Council – March 9, 2015
Page Four (4)**

is forthcoming.

SOLICITOR'S RERORT: Solicitor Stants presented the following for Borough Council:

Resolution No. 2015-03 – Fair Housing

It was moved and seconded that Council approve Resolution No. 2015-03, which covers all protected classes under the Fair Housing Law.

Council unanimously approved said motion.

CONSULTING ENGINEER: Council was in receipt of Mr. Nester's report. Mr. Nester noted the water meter project is completed with the exception of about 20 meters, which Borough crews will install.

CODE ENFORCEMENT: Council was in receipt of Mr. Rabits' report.

POLICE DEPARTMENT: Council was in receipt of Chief Romeo's report. Chief again thanked Council for the improvements to the Police Department and the new HVAC System seems to be working great. Chief also advised that 5 officers recently had taken part in Active Shooter training at the Tyrone Area High School.

SEWER DEPARTMENT: Council was in receipt of Mr. Nulton's monthly report. Mr. Nulton advised next month they would be presenting awards to 2 industries for compliance to the Borough Wastewater Pretreatment Program.

WATER DEPARTMENT: Council was in receipt of Mr. Latchford's monthly report. Mr. Latchford advised residents should still let faucet drip because the ground is still frozen.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's monthly report. Mr. Bywater advised there is not more anti-skid available, but feels sure his department is in good shape as they have about 50 ton left.

The Meeting Adjourned at 7:50pm.

Respectfully Submitted,

Phyllis J. Garhart/kdg
Borough Manager