

**TYRONE BOROUGH COUNCIL
MINUTES OF REGULAR COUNCIL MEETING**

SEPTEMBER 11, 2017 @ 7:00PM

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The Regular Monthly Council Meeting of the Tyrone Borough Council was held on Monday, September 11, 2017 @ 7:00PM at the Tyrone Borough Municipal Building, 1100 Logan Avenue, Tyrone, PA. Mayor Latchford led the group in the Pledge of Allegiance and Pastor Aaron Jeffrey, Grace Baptist Church offered the Invocation.

CALL TO ORDER:

Mayor Latchford called the meeting to order and requested roll call. Present: Council members Robert Dollar, Charlie Mills, David Snyder, Michelle Miller, Nate Verilla and Mayor Latchford. Absent: Council members Courtney Rhoades. Also present were Borough Manager Ardean Latchford; Solicitor Dan Stants; Police Chief John Romeo; Highway Superintendent Jim Bywater; Consulting Engineer Josh Yohe; Finance Director Shannon Wilson; Code Enforcement Officer Marvin Frazell; Administrative Assistant Kimberly Gurekovich.

PUBLIC INTERVIEW FOR BOROUGH COUNCIL CANDIDATE

Mr. Terry Richardson was the sole applicant for the vacant Borough Council seat. It was moved and seconded that Council waive the interview process. Council unanimously approved said motion. Mr. Richardson was sworn in by Solicitor Stants and took his seat as a Council member.

PUBLIC COMMENT:

There was no further public comment.

APPROVAL OF MINUTES

It was moved and seconded the Minutes of the August 21, 2017 Council Meeting be approved. A roll call vote of Council was taken. Ayes: Council members Snyder, Verilla, Dollar, Mills and Mayor Latchford. Council member Michelle Miller abstained.

APPROVAL OF MONTHLY FINANCIAL REPORTS

It was moved and seconded the financial reports for the monthly accounting period ending August 31, 2017 be approved: (1) The Account Balance Report; (2) Statement of Revenues and Expenses; and (3) Cash Disbursement Journal. Council unanimously approved said motion.

BOROUGH MANAGER’S MONTHLY REPORT

Lease Agreement with Neptune Steam Fire Company for Fire Police Building

Council was in receipt of a Lease Agreement for the Fire Police building. The Lease is between the Borough and Neptune Steam Fire Company. The Lease is for 3 years with a commencement date of September 1st. The Lease also includes an automatic renewal clause. It was moved and seconded that Council approve said Lease Agreement. Council unanimously approved said motion.

Ice Skating – Reservoir Pond

Over the years, the Borough has received numerous requests to allow ice skating on the pond. The Borough’s Insurance Company has advised that as long as the ice is monitored daily, they would have no issue with skating on the pond. Additionally Borough Manager Ardean Latchford advised that due to the last few winters not being exceptionally cold, he has been checking on pricing for a liner for the outdoor hockey rink. It was the consensus of Borough Council to allow Mr. Latchford to pursue the purchase of a liner, provided it is less than \$10,966. Chief Romeo suggested having a kayak or ropes at the lake shed as a safety precaution. Solicitor Stants will prepare an amendment to the current Ordinance reflecting these changes.

Wastewater Treatment Plant – Digester

Mr. Latchford advised that he, along with Sewer Superintendent Tim Nulton, Council members Bob Dollar and David Snyder recently traveled to Ohio to look at a digester. This was a very informative meeting. It was noted the Borough’s Wastewater Treatment Plant is in a prime location to have a digester. At this time, Mr. Latchford requested permission from Council to move forward with funding options with GHD. It was the consensus of Council to permit the Borough Manager to move forward with funding options. Mr. Latchford also reminded Council that with landfills nearing capacity, they soon will be a thing of the past.

Reservoir Park Pavilion #2-Storm Damage

The construction on Pavilion #2 is nearing completion. It was noted repair costs have come in below the initial anticipated estimates and is covered by the Borough’s insurance.

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Informational Items:

- Penny Brunner, Smiles for Miles, donated \$500 toward the Borough's Abilities Park
- September 12, 13 and 14 – Burgmeier's Fall Cleanup
- Farm City Day, September 16, 9am-4pm, downtown Tyrone
- Trick or Treat, October 26, 6-8pm
- October 28, Halloween Parade

SOLICITOR'S RERORT: Solicitor Stants had nothing to report.

CONSULTING ENGINEER: Mr. Yohe reviewed his report with Borough Council.

CODE ENFORCEMENT: Council was in receipt of Mr. Frazell's report. Mr. Frazell thanked Council for implementing the fines for not obtaining permits.

POLICE DEPARTMENT: Council was in receipt of Chief Romeo's report. Chief Romeo advised the Civil Service Commission had recently met to discuss amendments to the current Civil Service Rules and Regulations. The amendments are as follows:

- Section 3.6 General Qualifications – Applicants for Promotion

(b) (1) an applicant for the position of Sergeant shall have at least one year of full time service with the Tyrone Borough Police Department prior to the start of the promotion process.

- Section 4.2 General Examination Requirements for Promotion

The examination for the position of sergeant shall include a written and an oral examination which will be graded on a one hundred (100) point scale with the written examination representing forty percent (40%) of the final score and the oral examination representing sixty (60%) of the final score. To be eligible for a promotions to a higher rank; an Applicant must have a combined oral/written score of at least 70% to be promoted.

- Section 4.3 Appointment of Examiners

The Commission shall appoint a written examination administrator and an oral examination administrator.

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It was moved and seconded that Council approve the amendments recommended by Chief Romeo and the Civil Service Commission. Council unanimously approved said motion.

SEWER DEPARTMENT: Council was in receipt of Mr. Nulton's monthly report.

WATER DEPARTMENT: Council was in receipt of Mr. Ashcroft's monthly report.

HIGHWAY DEPARTMENT: Council was in receipt of Mr. Bywater's monthly report.

PARK AND RECREATION COMMITTEE- Extended Park Hours

Mrs. Robin Latchford, Chairman of the Park and Recreation Committee, addressed Borough Council regarding the hours at Reservoir Park. It was suggested the park hours be revised to remain open from 7am – 7pm, through October 31st, with limited services available (i.e. electric and trash services). It was the consensus of Borough Council to extend the hours at Reservoir Park. Solicitor Stants will amend the current Ordinance to reflect these revised hours.

MISCELLANEOUS: None

The Meeting Adjourned at 7:45am.

Respectfully Submitted,

Ardean C. Latchford
Borough Manager